



Job Request Form

Agency/Business Name: _____

Address: _____

Phone: _____

Contact Person: _____

Email Address: _____

Address youth will report to one the first day, if different from above:

Name of Position	# of Positions	Preferred Age:	Work Hours (to-from)	Work Days	Supervisor Name

Summer Program runs June 5th – August 11th Step-Up Participants have 2 weeks of program orientation and career preparation training and are typically available for worksite placement on Monday, June 19th.

Position _____

Job Description:

Specific Qualifications:

Skills to be obtained: